



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS

AMENDED
JOB POSTING

Supervising Auditor

UNCLASSIFIED APPOINTMENT

(UNCLASSIFIED APPOINTMENT NOT TO EXCEED SEPTEMBER 30, 2017)

As a result of a Civil Service Commission decision on April 17, 2013, the positions for Interim Appointment within the Sandy Recovery Division have been reallocated to the Unclassified Service. As such, all Interim Appointment job postings related to this division will be unclassified appointments.

NOTE: Candidates who previously applied for these positions and remain interested in Unclassified Appointments, need not reapply.

On Monday, October 29, 2012, Superstorm Sandy hit New Jersey, resulting in a level of damage never before experienced in this state. The Disaster Relief Appropriations Act (HR152) provided \$16 billion in funding to the Department of Housing and Urban Development (HUD) *Community Development Block Grant Disaster Recovery (CDBG-DR)* program; an initial allocation of \$1,829,520,000 was made to New Jersey. It is expected that there will be additional allocations of CDBG-DR to New Jersey by the HUD Secretary. The New Jersey Department of Community Affairs (DCA) will administer the CDBG-DR funds allocated to New Jersey to rebuild homes, businesses, and infrastructure impacted by Superstorm Sandy.

The DCA is seeking a Supervising Auditor to serve in the Sandy Recovery Division. A new division is to begin operations immediately and expected to remain operational through September 30, 2017.

POSTING NUMBER:	HR-0053	ISSUE DATE:	April 19, 2013
TITLE:	Supervising Auditor	CLOSING DATE:	April 23, 2013
DIVISION / UNIT:	Sandy Recovery Division	SALARY RANGE:	S28: \$68,993.91 - \$98,318.61
LOCATION:	101 South Broad Street Trenton, New Jersey	DISTRIBUTION:	STATEWIDE
POSITIONS:	2		

DESCRIPTION OF MAJOR DUTIES:

Under the general direction of a Chief Auditor or other supervisory official in a state department or agency, performs duties of significant difficulty, plans, supervises, and coordinates the work of technical staff engaged in either field or office audits, does other related duties.

REQUIREMENTS:

EDUCATION:

Graduation from an accredited college with a Bachelor's degree, including or supplemented by twenty-one (21) credit hours in professional accounting subjects.

NOTE: A valid Certificate as a Certified Public Accountant issued by the New Jersey State Board of Accountancy may be substituted for the Bachelor's degree in accounting.

NOTE: Applicants who possess the twenty-one (21) credit hours in accounting, but do not possess a Bachelor's degree may substitute experience as indicated on a year for year basis (30 credit hours is considered equal to one (1) year of college).

EXPERIENCE:

Four (4) years of professional auditing and/or accounting experience, one (1) year of which shall have involved supervisory responsibility and one (1) year of which shall have involved computer-processed accounting systems.

LICENSE: Appointees will be required to possess a valid driver's license only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

Please submit a resume and any required documents (licenses, certification and or transcripts) along with a letter of interest, including a phone number, by the closing date to:

Office of Human Resources
New Jersey Department of Community Affairs
HR# 0053

101 South Broad Street
PO Box 800

Trenton, New Jersey 08625

Resumes may be emailed to: resume1@dca.state.nj.us

NOTE: In accordance with the New Jersey First Act P.L. 2011 c70, effective September 1, 2011, new public employees are required to obtain New Jersey residency within one (1) year of employment.

The New Jersey Department of Community Affairs is an Equal Opportunity Employer